



SPC

The Social Planning Council of Ottawa

For more than eighty years



**A Catalyst for Sustainable
Economic and Social Development**

Thanks to Our Supporters

The SPC offers sincere thanks to our funders and other contributors, who have enabled us to provide our services to the community. Please see the full list of contributors on pages 14 to 15.

In particular we would like to thank:

United Way / Centraide Ottawa for its very generous support of our major services including our key research projects, our information services, our website, our supports to numerous networks, and our planning activities.

Our private donors, whose considerable contributions were invaluable;

And, of course, thanks to our **members and volunteers** who helped us in more ways than we can say!

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Jerry Martinovic, Program Director

Pierrette Lemieux, Office Manager*

Clara Jimeno, Research Director

Dianne Urquhart, Executive Director

* Retired during the year

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2009 PRESIDENT'S MESSAGE

This is the 81st Annual Report of the Social Planning Council of Ottawa (SPC). As this report is being written, the state of our economy is a concern that rises above all others, and rightly so. If you haven't been personally affected by this recession, you probably know someone who has -- a friend; a neighbour; a member of your family. You don't need to hear another list of statistics to know that our economy is suffering, because many of you live it every day. It's the worry you wake up with and the source of sleepless nights. It's the year you thought you would retire but now you must work longer; the business you built your dreams upon that's now hanging by a thread; the house you cannot sell, and the RRSP that's value is a fraction of what you expected. The impact of this recession is real, and it is everywhere.

And while our social safety net may be weakened and our confidence shaken, organizations like the SPC remain an integral and vital part of our community and demonstrate that the solution to these economic problems is within our grasp. The Social Planning Council of Ottawa (SPCO) has been a catalyst for sustainable social and economic development for 81 years. This year, more than ever SPC has been on the front line delivering and helping others to deliver community solutions. As well as conducting research on behalf of the Ottawa Community Economic Development Network, the SPC has led these economic initiatives:

- Support to increase both local food production and access to fresh produce for low income residents through Just Food
- Ethnic minority business training and a monthly "Entrepreneurship Café" held at the SPC, to support advanced business planning
- Research on school fees through the Kids and Community project led to school boards re-examining their policies on fees
- Coordinated multiple agencies to improve distribution of charitable school supplies

During the year SPC provided a social portrait of Ottawa (*This is Who We Are*) based on an analysis of the most recent census. We presented the results at our community consultation meeting in November with workshops to discuss highlights such as distinct population groups, insights into income and labour market issues and related topics of education and housing in Ottawa. This social profile provides a basis for community organizations to plan their services.

While Ottawa has a great wealth of expertise within ethnic grassroots organizations, our 'Communities Within' project identified a need for capacity building for small groups. The Social Planning Council undertook to implement our own recommendation by assisting these small coalitions. Since late winter groups have been meeting monthly and participating in skill building workshops on priority topics such as resource development.

Finally, last November we held the best ever Defender of the Public Good event, with an outstanding keynote address given by the Honourable James K. Bartleman, former Lieutenant Governor of Ontario. This year the award was renamed the **Marion Dewar Defender of the Public Good Award** in memory of the beloved mayor of Ottawa and social activist, who was committed to community and a model defender of the public good.

A big thank you to all the SPC volunteers for their ongoing participation and to Dianne Urquhart, our dedicated Executive Director, for her stamina, hard work and commitment to the Social Planning Council and the community. Thanks go to Social Planning Council members for their continued support. I look forward to your ideas and input during the year and seeing you again at the AGM and at the 2009 Defender of the Public Good event.

Sincerely,

Howard D. Cohen, President

A Catalyst for Social and Economic Development

The Social Planning Council of Ottawa (SPCO) has been a catalyst for sustainable social and economic development since 1928. Our mission is to provide the residents of Ottawa with the means to exercise informed leadership on issues affecting their social and economic well-being. Through the integration of three areas of work we develop and transfer knowledge, strengthen community capacity, foster social cohesion and nurture civic participation:

Creating Research with Impact

The SPC provides authoritative research and information used for planning services, responding to changing needs, training staff and boards and presenting to various levels of government. In 2008, we answered over 100,000 requests for our research, reports or for customized information requests. Our research involves the community and leads to change.

Facilitating Research Based Community Planning

The SPC is perhaps best known as the place where people come together to find solutions for pressing social issues. As in the past, we continue to incubate new projects and services and to work with the community to address unmet needs. A priority is supporting community participation in public policy discussions

Supporting Community Networks and Organizations

An important part of our work is helping the people who help people. We provide a broad range of services to non-profit and voluntary sector organizations including supports and hosting for networks and partnerships addressing community issues.

This year's work focused on four areas:

- Increasing Access to Basics
- Promoting Community Economic Development
- Creating Inclusion
- Strengthening the Voluntary Sector

Increasing Access to Basics

Access to Fresh Food for Low Income and City Residents

Just Food Ottawa, an initiative hosted by the Social Planning Council of Ottawa, continued with projects to respond to the pressing need for low income residents to have more access to fresh produce. We started the growing season with a series of urban gardening workshops for residents who wanted to start a kitchen garden. As well, we held a series of canning workshops for low income residents who wanted to preserve local produce for use through the winter. As part of the workshops we donated canning kits to several low income neighbourhood groups.

Just Food Ottawa and the University of Ottawa (Dr. Betsy Kristjansson) have recently received a two year grant from the Canadian Institute of Health Research to work with community partners to develop food security policies in Ottawa with a focus on six areas: food insecurity and health, food retail environments/ food deserts, food insecurity and obesity, school food environments, urban agriculture and rural agriculture.



Funding for Just Food Ottawa has been provided by the City of Ottawa and the Ontario Trillium Foundation.

Expanding Community Gardening in Ottawa



The Community Garden Network of Ottawa (CGN-RJC) is an information and resource sharing network that supports the sustainable development of community gardens in Ottawa. Located at Just Food Ottawa (and hosted by the Social Planning Council), the CGN-RJC supports community garden groups to grow the skills and resources necessary to start and manage community gardens. This year the CGN-RJC was very active, securing increased resources for new community gardens from the City of Ottawa's Green Partnership program, developing new gardens, undertaking an evaluation and delivering an extensive series of skill building workshops.

Poverty Reduction Strategy

Since May 2007, the Social Planning Council of Ottawa has been part of an initiative by the Social Planning Network of Ontario (SPNO), Campaign 2000 (C2000) and the 25 in 5 Network to support the development of a poverty reduction strategy for Ontario with specific targets for achievement. In May we hosted a conference for organizations across the Province to advance an effective community engagement in the policy process. From that point until the Government's announcement of its strategy and related legislation, and continuing to the present, this collaboration has played an important role in the policy development process. Although the key issue of higher social assistance rates was not included in the strategy (the priority issue for low income residents on OW and ODSP), many of the other significant issues have been included in the government's plan and related legislation.

Addressing School Fees and Access to School Supplies

Our participatory research and community development work on school fees and inclusion (from 2007 / 08) has continued to lead to schools and Boards across the Province re-visiting their school fees policies and practices to make them more inclusive. This led the Provincial government including in its Poverty Reduction Plan a direction for all school boards in the Province to examine this issue in their Board and address negative impacts on low income families.



As well, in Ottawa, there has been an ever increasing demand for charitable school supplies. Over the past few years, community agencies responded and a patchwork of initiatives sprang up. In 2008, we initiated a group to enable coordination of these initiatives. For the first time, in 2008, the agencies providing school supplies developed and implemented a common solicitation, management, communication and distribution plan. The initiative was successful in significantly improving distribution and service levels to families in need. We are continuing to support the group to develop a longer term strategy to meet the need.

Needs of Francophone Seniors at Risk of Homelessness

In collaboration with the Coalition pour prévenir l'itinérance chez les francophones d'Ottawa, we are in the early stages of a community based research project to identify the primary needs of Francophone seniors who are homeless or at risk of homelessness.

Promoting Community Economic Development

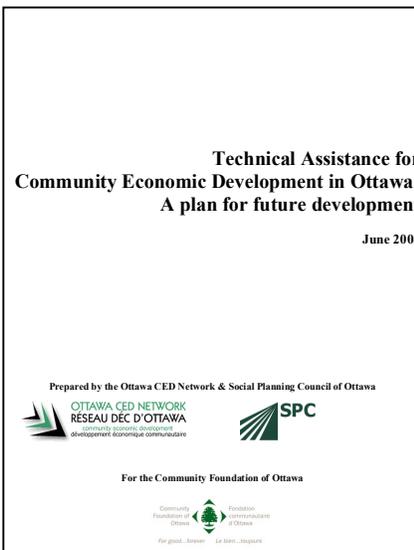
Ethnic Minority Business Training

For the fourth year we delivered an innovative project to support ethnic minority entrepreneurs establishing small businesses. Participants received training on core business elements and were linked with mentors who were established ethnic minority business owners. The program has led to the creation of several new businesses in Ottawa each year. For those still in the development stage, a monthly “Entrepreneurship Café”, held at the SPC, offers the opportunity to continue peer learning and support as participants advance in their business planning.



Through our leadership, community organizations who provide technical assistance for ethnic minority business development have come together to form a collaboration table. The group is working to address gaps in business development services and to improve access to support for small business development among populations which faces significant economic exclusion.

Community Economic Development Technical Assistance Scan



The SPC undertook a research initiative on behalf of the Ottawa Community Economic Development Network. This report reviews the technical assistance currently provided in Ottawa, its assets, challenges & needs as identified by community organizations and individuals; reviews the models of several organizations providing technical assistance; recommends a model that could work in Ottawa; and finishes with a plan to assist in moving technical assistance forward in Ottawa.

The research was supported by the Canyon Foundation (with funds administered by the Community Foundation of Ottawa).

Buy Local Food Campaign

Just Food Ottawa is a lead partner in a very successful joint initiative called Savour Ottawa, which includes the City of Ottawa and Ottawa Tourism to promote local culinary products and experiences. The initiative brings together food producers, vendors, the restaurant industry and the tourism sector to develop and promote products, experiences, events and venues that will brand Ottawa and area as a culinary tourism destination.



We are in the advanced stages of development of a new virtual distribution portal which will facilitate increased access to and use of locally produced foodstuffs by local businesses and institutions.

In addition, Just Food has created a number of supports to increase local food production including a community supported agriculture network and farmer training sessions.

The Buy Local Map produced by Just Food continues to encourage local residents to support Ottawa's agricultural sector by buying locally produced food. With over 20,000 copies distributed in 2008, the Map has increased farm gate sales.

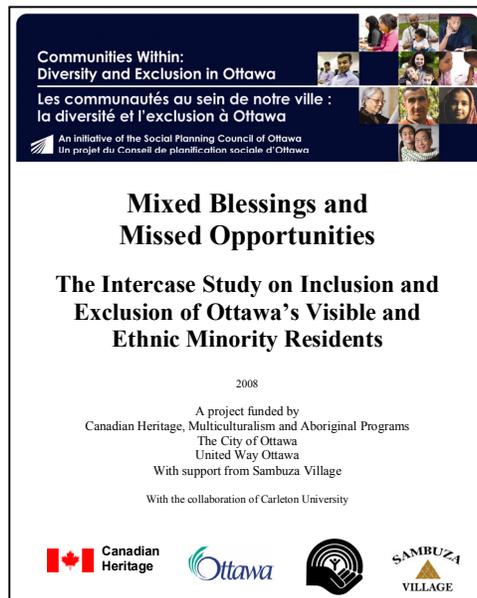
Funding for the Buy Local Campaign has been generously provided by the Ontario Trillium Foundation, with additional support from the City of Ottawa, Ottawa Tourism and Savour Ottawa member contributions.



Creating Inclusion

Addressing Barriers Faced by Immigrant and Visible Minority Residents

“Communities Within: Diversity and Exclusion in Ottawa” has been a multi-year research and community development project documenting the nature and extent of social exclusion experienced by Ottawa’s visible and ethnic minority populations in all aspects of life – the economy, civic participation, and neighbourhoods.



Mixed Blessings and Missed Opportunities: the Intercase Study is the primary report in this project. It provides an analysis of data from Statistics Canada’s 2001 census, representing a baseline portrait of the level of inclusion and exclusion in key areas. The report reflects findings from forty eight focus groups and fifteen semi-structured in-depth interviews with community leaders. Using a case study methodology, we examine the experience of the Chinese, Lebanese and Somali communities in Ottawa to highlight issues affecting all visible and ethnic minority residents. The information is supplemented by an extensive literature review and geographic information system maps.

The Intercase Study is one of fourteen reports, twelve powerpoints and four fact sheets prepared within the project (See www.spcottawa.on.ca). In addition to the Intercase Study, five other reports were published in 2008:

- Examining the Degree of Exclusion for Ottawa’s Chinese Community (full report)
- Examining the Degree of Exclusion for Ottawa’s Lebanese Community (full report)
- Examining the Degree of Exclusion for Ottawa’s Somali Community (full report)
- Comparative Analysis of Refugee Settlement Programs (by Maria T. Reyes, student)
- Comparative Analysis of Settlement Programs (by Maria T. Reyes, student)

We are grateful for the generous support of Canadian Heritage, Multiculturalism and Aboriginal Programs for this project, as well as the City of Ottawa, and United Way Ottawa.



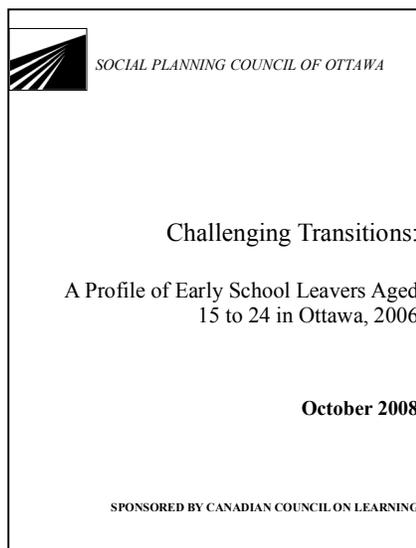
Supporting the Capacity of Small Ethno-Cultural Organizations

Ottawa has a great wealth of expertise within ethnocultural grassroots organizations but a great fragility with respect to the capacity of individual groups. The need for capacity building for small groups was a clear recommendation from our Communities Within project.

In response, the Social Planning Council has undertaken an initiative to support the capacity of grassroots ethnocultural organizations in Ottawa to improve access to resources and cooperation between communities. Since late winter groups have been meeting monthly, and participating in skill building workshops on priority topics such as resource development. As well, the organizations are coming together in a coalition through which ethnocultural groups serving distinct communities can dialogue on key issues, share resources and collaborate and build partnerships to increase their individual and collective capacity.

We are grateful to the Ontario Ministry of Citizenship and Immigration for resources for this initiative.

Improving Understanding of the Needs of Early School Leavers



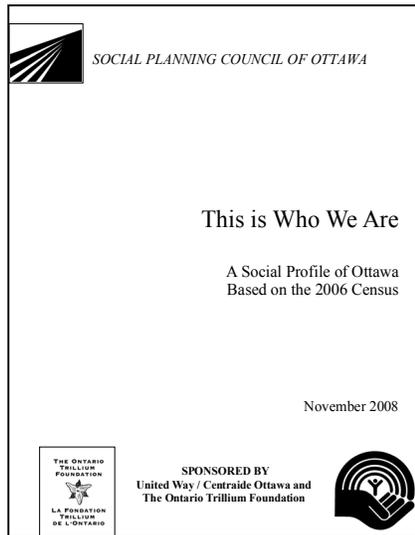
In 2006, there were 8,400 individuals aged 15 to 24 living in Ottawa who had not completed high school and who were not in school. *Challenging Transitions: A Profile of Early School Leavers Aged 15 to 24 in Ottawa* provides a portrait of these young adult early school leavers, based on custom data from the 2006 census. The statistical picture is complemented by a summary of group interviews (similar to focus groups) with 46 youth who were early school leavers. The research is rounded out with a brief literature review and observations from professionals in Ottawa who work with youth without their high school degrees.

This report is part of a project to develop a structure for sharing research and best practices between academics and organizations working with young adult early school leavers. During the project, eight knowledge exchange activities were held involving almost 150 practitioners from various sectors. The face to face knowledge exchange meetings are continuing following the end of the funded project, through partnerships with local post-secondary institutions and leadership from the project. These events continue to provide a very important opportunity for cross-sector networking for the benefit of young adult early school leavers. (See http://www.spcottawa.on.ca/YALLE/YALLE_WelcomePage_e.asp).

We are grateful to the members of the Advisory Group to the project. Resources for the project were provided by the Canadian Council on Learning.

Strengthening the Voluntary Sector

A Profile of Ottawa's Population to Enable Planning



This is Who We Are: a Social Profile of Ottawa Based on the 2006 Census begins our series based on the 2006 census. It provides an overview of the socio-demographic and socio-economic characteristics of our community. The report includes the demographic structure of Ottawa's population for individuals, households and families, gives highlights with respect to distinct population groups, and provides insights into income and labour market issues, including the related topics of education, shelter costs and the agricultural sector in Ottawa.

This report is part of a collaborative project with other social planning councils in Ontario to produce social profiles in 14 communities. The Ontario Trillium Foundation (OTF) provided funds for data and software purchases. Funding from the United Way / Centraide Ottawa for staffing and some translation is also gratefully acknowledged.

SPC Website Provides A Range of Valuable Services

With over 1.9 million hits in 2008, and 99,444 copies of our documents downloaded, the SPC's website at www.spcottawa.on.ca is *the* source for community based social research about Ottawa. In addition to all SPC publications, on our site you can find:

- A range of research resources for agencies supporting young adult early school leavers
- An annotated listing of Ottawa-based social research from a variety of organizations
- A directory of small self-help organizations in Ottawa serving immigrant and visible minority residents
- Links to "How To" resources on program evaluation
- Information and tools for doing social research

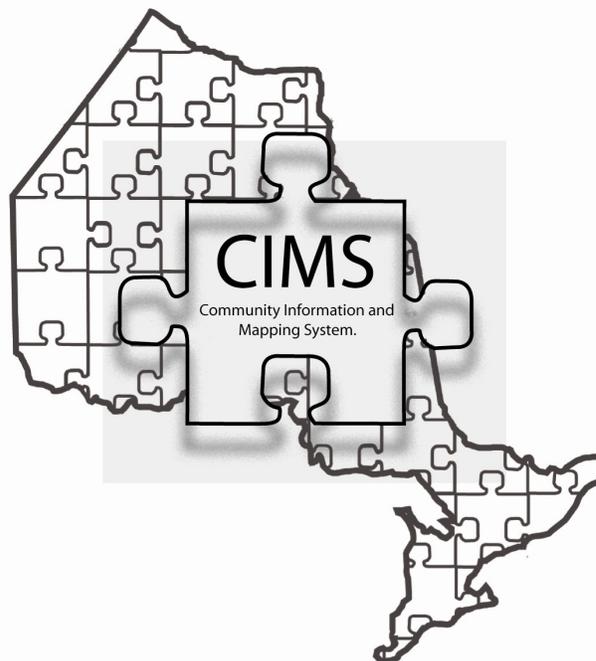
We are grateful to United Way Ottawa for its' generous funding of our research and website.

Our site includes sub-sites for

- Just Food Ottawa and The Community Garden Network of Ottawa
- The Ottawa Community Economic Development Network
- The Eastern Ontario Child Poverty Resource Network
- The Community Based Research Network of Ottawa

Community Information and Mapping System

Through 2008, we have been developing a unique collaborative and sustainable mapping, data and knowledge infrastructure to support community based research with respect to population health, focusing on the non-medical determinants of health. We developed the business plan for the initiative, in collaboration with the Child and Youth Health Network for Eastern Ontario, members of the Social Planning Network of Ontario (SPNO) and numerous volunteers. As well, the Computer Engineering Department at Carleton University worked on our behalf to develop leading edge technological innovations which will enhance the sustainability and utility of the Community Information and Mapping System.



Called the *Community Information and Mapping System (CIMS)*, the infrastructure will be piloted in Eastern Ontario in 2009, with the ability to be replicated in other communities. The cornerstone will be a website featuring an on-line mapping and data portal. Use of the portal will be supported by centrally coordinated technical and research development support. The infrastructure will be scalable with respect to membership, technological innovation and content. It will utilize and enhance initiatives to democratize technology and data. CIMS has been designed as a unique model in multi-agency co-operative data sharing, web mapping and research development.

We are grateful for the financial support of GeoConnections, a national partnership facilitated by Natural Resources Canada, with a mandate to build capacity for secure sharing of geospatial information between organizations and across jurisdictions, including promotion of the Canadian Geospatial Data Infrastructure. Generous support has also been received from the Ontario Trillium Foundation.

Toolkit for Applying An Intersectional Approach

We were pleased to participate in a project led by the Canadian Research Institute for the Advancement of Women, with the collaboration of the Social Planning Council of Winnipeg and the Saskatchewan Intercultural Association, to develop a toolkit for applying an intersectional approach to our research and community development work.

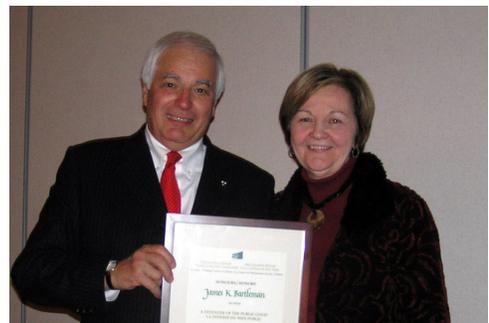
Honouring Community Leaders

Celebrating the Public Good

Individuals from all sectors of the community were shocked and saddened by the sudden loss in 2008 of Marion Dewar, an ardent worker for social justice, cited as a role model, a mentor, and a voice for good. Ms. Dewar had big visions and worked to make them real.

In celebration of Ms. Dewar's legacy, the Social Planning Council of Ottawa, in its 80th year, has renamed its annual award the **Marion Dewar Defender of the Public Good Award**. The re-named award celebrates individuals who have demonstrated outstanding commitment and leadership in serving the public good in our community.

At the 2008 Award Dinner, the keynote address was given by the Honourable James K. Bartleman, Former Lieutenant Governor of Ontario between 2002 and 2007, author and retired diplomat. A strong advocate for the public good, he sued his term in office to help reduce the stigma of mental illness, to fight racism and discrimination and to encourage Aboriginal young people.



The 2008 Defender of the Public Good nominees were:

Allison Fisher, Executive Director of Wabano Centre for Aboriginal Health. Her vision of bringing social justice to urban Aboriginal people has guided her whole career.

Sue Garvey, Executive Director of Cornerstone/Le Pillier Women's Shelter. Sue has worked for social justice and human rights for marginalized populations, particularly traumatized women including homeless women, for over 30 years.

Carl Nicholson, Executive Director of the Catholic Immigration Centre and leading advocate for economic and social inclusion of Ottawa's immigrants.



Our People

Thanks to Our Term and Contract Staff

Jessica Fawcett, Project Coordinator, Just Food
Cindy Flynn, Accountant
Moe Garahan, Director, Just Food
Marie-Christine Gauthier, Project Co-ordinator, Kids & Community Project
Heather Hossie, Coordinator, Savour Ottawa
Vilma Luna, Technical Assistance Developer, Ottawa Community Economic Development Network
Rosine Minga, Student Researcher/Writer
Terri O'Neill, Urban Program Coordinator, Just Food
Owen Scott, Project Coordinator, Just Food
Paul Slomp, Policy Research Coordinator, Just Food
Jamael St-Pierre, Student Researcher/Writer
Amanda Robinson, Student Research Writer & Coordinator
Kristin Robertson-Grewal, Student Research Assistant
Robin Turner, FarmON Eastern Coordinator, Just Food

Thanks to Our Volunteers

The SPC benefited tremendously from the assistance of over 70 volunteers, working more than 3,000 hours as supports to administration, research, community forums, or community projects. We offer our sincere thanks to those volunteers who contributed substantial time this year:

Assia Aahdmenacer	Jennifer Harju	Gabriella Lopez
Marion Balla	Lynn Hamilton	Elinor Mueller
Jaime Baquero	Ken Hoffman	Sayouba Ouedrago
Laura Booker	Alice Hutton	Paula Robeson
Susan Brooks	Mohammed Islam	Greg Samuel
Don D. Cowan	Hodan Jama	Helen Saravanamuttoo
Marie Desjardins	Rob Kalaidjian	Paul Schauerte
Raj Doobay	Haben Kalaty	Amanda Shaughnessy
Omaima Faris	Matt Koop-Pearce	Michael Weiss
Barb Fisher	Corinne Langill	Abigail Whitney
Pam Fitzgerald	Tracey Lauriault	William Xie
Cliff Gazee	Denise Leroux	
Sailaja Gunupudi	Yuntao Li	

Placement and Practicum Students

Lindsay Kane, *Ryerson University, Toronto*
Melanie Kelly, *Algonquin College, Faculty of Arts, Media and Design*
Zhujun Liu, *Carleton University Sociology*
Maria T. Reyes, *Carleton University School of Social Work*

Our Donors

Our Individual Donors

Caroline Andrew
Michael Bulthuis
Elizabeth Burstein
Meyer Burnstein
Suzanne Carter
Howard Cohen
Alex Cullen
Fran Doy
Raj Doobey
Patricia Evans
Dale Falkenhagen
Scott Michael Feschuk
Jason Garlough
Sue Garvey
Michael Garvey
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Jan Harder

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Francis Martin
Diane Martin
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Isabel Metcalfe
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Jagjit Uppal
Susan Van Iterson
Rebecca Volk
Ewart L. Waters
Steven Webster
John Wood
Jim Zamprelli
Haiyan Zhang

We are grateful for a donation received in honour of Malcolm Gullen.

Our Corporate Donors



Ace Bakery



Our Funders

The SPC offers sincere thanks to our funders:

In particular, **United Way / Centraide Ottawa**, for its' continuing generous funding of our major services including:

- our key research projects
- our information services including our website
- much of our participatory planning activity
- our supports to networks
- the Community Based Research Network of Ottawa
- the Ottawa Community Economic Development Network.



**THE ONTARIO
TRILLIUM
FOUNDATION**

The **Ontario Trillium Foundation** for its' generous support of

- Just Food and Savour Ottawa
- the Community Information and Mapping System.
- our geographic information system capacity through the provincial project of the Social Planning Network of Ontario called "Geographic and Numeric Information System"



**LA FONDATION
TRILLIUM
DE L'ONTARIO**

The **City of Ottawa** for its support of

- Just Food Ottawa and the Community Garden Network of Ottawa
- Data purchases and research by the Social Planning Council and Ottawa



The **Canyon Foundation through the Community Foundation of Ottawa** for its support of

- The Community Economic Development Network



Human Resources Development Canada for its support of a summer student placement.

Canadian Heritage (Multiculturalism and Aboriginal Programs) for its support of "Communities Within: Diversity and Exclusion in Ottawa"

The support of **GeoConnections (Department of Natural Resources)** is gratefully acknowledged.

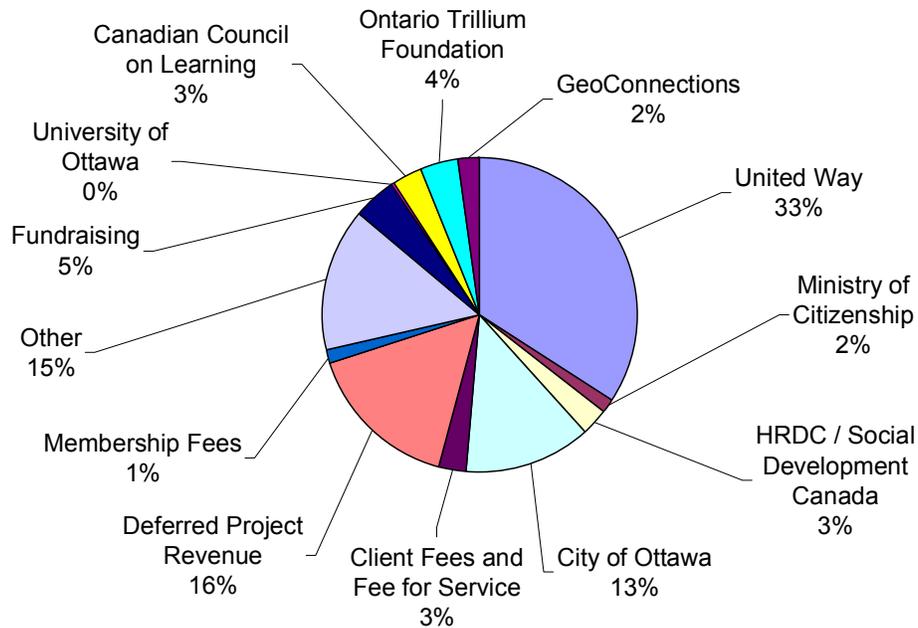
The **Canadian Council on Learning** for its support for the creation of a knowledge mobilization infrastructure with respect to the needs of young adults who have not completed high school.

The **Ontario Ministry of Citizenship and Immigration** for a summer student and for our project to increase the capacity of small ethnocultural groups

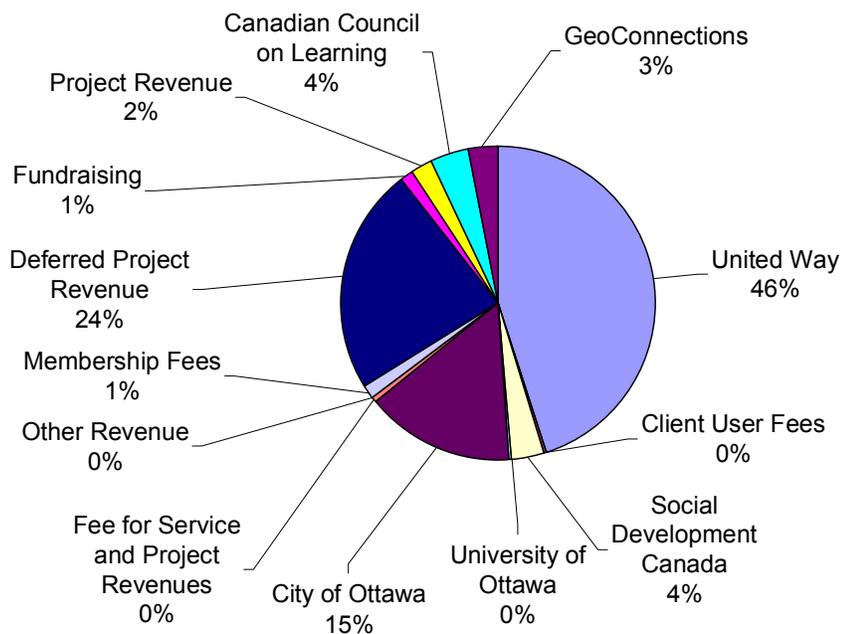
Revenues

For more details, please see the audited financial statements which follow.

Total Revenues 2008 (audited)



Revenues Committed for 2009 as of April 2009 (unaudited)



**SOCIAL PLANNING COUNCIL
OF OTTAWA**

FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2008

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AUDITOR'S REPORT

To the Board of Directors of
Social Planning Council of Ottawa

I have audited the balance sheet of the Social Planning Council of Ottawa as at December 31, 2008 and the statement of revenue, expenditure and deficit for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Social Planning Council of Ottawa derives some of its revenue from donations which, by their nature, are not susceptible to complete audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was unable to determine whether any adjustments might be necessary to donation revenue, excess of revenue over expenditure, assets and capital.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of donations referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Council as at December 31, 2008 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

STEPHEN H. SASLOVE
Chartered Accountant
Licensed Public Accountant

Ottawa, Ontario
March 23, 2009

SOCIAL PLANNING COUNCIL OF OTTAWA

BALANCE SHEET

AS AT DECEMBER 31, 2008

	<u>2008</u>	<u>2007</u>
ASSETS		
CURRENT ASSETS		
Cash	\$ -	\$ 9,747
Accounts receivable	73,044	100,917
Prepaid expenses	<u>6,368</u>	<u>6,770</u>
	79,412	117,434
COMMUNITY FOUNDATION ENDOWMENT FUND ASSETS (note 3)	4,694	5,808
FUNDS HELD IN TRUST (note 1(b))	856	956
RESTRICTED RESERVE ASSETS	<u>17,498</u>	<u>24,004</u>
	<u><u>\$ 102,460</u></u>	<u><u>\$ 148,202</u></u>
LIABILITIES		
CURRENT LIABILITIES		
Bank indebtedness	\$ 8,434	\$ -
Accounts payable and accrued liabilities	49,352	67,376
Deferred revenue from special projects (note 4)	<u>77,451</u>	<u>123,950</u>
	<u>135,237</u>	<u>191,326</u>
COMMUNITY FOUNDATION ENDOWMENT FUND (note 3)	<u>4,694</u>	<u>5,808</u>
FUNDS HELD IN TRUST (note 1(b))	<u>856</u>	<u>956</u>
SURPLUS (DEFICIT)		
Unrestricted	(55,825)	(73,892)
Restricted reserve (note 1(g))	<u>17,498</u>	<u>24,004</u>
	<u>(38,327)</u>	<u>(49,888)</u>
	<u><u>\$ 102,460</u></u>	<u><u>\$ 148,202</u></u>

On behalf of the Board:

_____: Director

_____: Director

SOCIAL PLANNING COUNCIL OF OTTAWA
STATEMENT OF REVENUE, EXPENDITURE AND DEFICIT
YEAR ENDED DECEMBER 31, 2008

	<u>General Operations</u>	<u>Research, Planning & Networking</u>	<u>Special Projects</u>	<u>2008 Total</u>	<u>2007 Total</u>
REVENUE					
Deferred project revenue from previous year	\$ -	\$ 74,450	\$ 49,500	\$ 123,950	\$ 53,128
United Way of Ottawa	-	263,201	-	263,201	288,527
Other income	13,409	117,640	1,146	132,195	95,038
City of Ottawa	-	101,703	-	101,703	110,354
Fundraising	27,066	8,267	-	35,333	20,693
The Ontario Trillium Foundation	-	31,300	-	31,300	64,700
Canadian Council on Learning	-	22,500	-	22,500	21,750
Social Development Canada	-	-	16,569	16,569	46,113
GeoConnections	-	16,250	-	16,250	2,425
Ministry of Citizenship and Immigration	-	12,661	-	12,661	-
Membership fees	2,787	7,640	-	10,427	2,435
HRSDC	-	4,093	-	4,093	4,713
University of Ottawa	-	2,700	-	2,700	-
Canadian Heritage	-	-	-	-	84,105
Community Foundation of Ottawa	-	-	-	-	21,187
	<u>43,262</u>	<u>662,405</u>	<u>67,215</u>	<u>772,882</u>	<u>815,168</u>
EXPENDITURE (Schedule of Expenditure)	52,967	564,444	66,459	683,870	687,178
DEFERRED REVENUE (note 4)	<u>1,275</u>	<u>76,176</u>	<u>-</u>	<u>77,451</u>	<u>123,950</u>
	<u>54,242</u>	<u>640,620</u>	<u>66,459</u>	<u>761,321</u>	<u>811,128</u>
EXCESS OF REVENUE OVER EXPENDITURE (EXPENDITURE OVER REVENUE)	<u>\$ (10,980)</u>	<u>\$ 21,785</u>	<u>\$ 756</u>	11,561	4,040
UNRESTRICTED DEFICIT, BEGINNING OF YEAR				(73,892)	(77,294)
TRANSFER (NET) FROM (TO) RESTRICTED RESERVE				<u>6,506</u>	<u>(638)</u>
UNRESTRICTED DEFICIT, END OF YEAR				<u>\$ (55,825)</u>	<u>\$ (73,892)</u>

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2008

1. SIGNIFICANT ACCOUNTING POLICIES

(a) **Nature of Business**

The Council is incorporated under the laws of Ontario without share capital by way of letters patent. The Council is a private, not-for-profit and registered charitable organization directed by a volunteer board of directors. Its mission is to provide the residents of Ottawa with the means to exercise informed leadership on issues affecting their social and economic well-being. The Council is dependent on grants from various levels of government and the United Way of Ottawa in order to maintain its current levels of service.

(b) **Funds Held in Trust**

Funds which are administered on behalf of other organizations are not included in the statement of revenue, expenditure and deficit.

(c) **Furniture and Equipment**

Furniture and equipment are charged against operations in the year of acquisition.

(d) **Donated Assets, Goods and Services**

The value of furniture, equipment, goods and services donated to the Council are not reflected in these financial statements unless there is a cash transaction associated with such donations since the fair value of such donations is often not reasonably determinable.

(e) **Deferred Revenue**

Deferred revenue represents advance funding for the subsequent calendar year for the Council's special projects.

(f) **Revenue Recognition**

The Council follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2008

(g) **Restricted Reserve**

The Council maintains a portion of its surplus in an internally restricted reserve. The terms and conditions of the amount, use and restrictions of the reserve are determined by the Council.

(h) **Use of estimates**

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. This requires management to make estimates and assumptions concerning assets, liabilities, revenues and expenses reported upon in the fiscal period. For instance, management may have to assess the value of receivables in advance of their collection. Similarly, management may have to estimate amounts payable in advance of receipt of suppliers' invoices. These procedures are necessary in order to prepare financial statements within an appropriate time period. Consequently, actual amounts could differ from these estimates.

2. FINANCIAL INSTRUMENTS

Financial instruments consist of cash, accounts receivable, Community Foundation Endowment Fund assets, restricted reserve assets, bank indebtedness, accounts payable and accrued liabilities, deferred revenue and funds held in trust. It is management's opinion that the Council is exposed only to normal interest, currency and business risks associated with these instruments. Unless otherwise noted, book values of the financial instruments approximate their relative market values.

3. COMMUNITY FOUNDATION ENDOWMENT FUND

In 2004, the Council established an endowment fund with Community Foundation of Ottawa. The fund was established in order to begin the process of providing long term funding stability. The initial contribution to the fund was \$3,200. At December 31, 2008, the fund had a balance of \$4,694 (2007: \$5,808).

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2008

4. DEFERRED REVENUE FROM SPECIAL PROJECTS

During the year the Council obtained funding for its special projects. The balance of \$77,451 (2007: \$123,950) represents the funds available for subsequent years' expenses for special projects existing at year end and is comprised of the following:

	<u>2008</u>	<u>2007</u>
Just Food	\$ 37,207	-
Community Based Research Network of Ottawa	22,241	-
Green Partnership Program	7,196	-
Research, planning and networking	7,034	57,007
Community Garden Network	2,498	17,443
People for a Better Ottawa	1,275	-
Community Economic Development Network	-	44,907
Kids and Community	<u>-</u>	<u>4,593</u>
	<u>\$ 77,451</u>	<u>\$ 123,950</u>

5. STATEMENT OF CASH FLOWS

A statement of cash flows has not been provided as management feels it would not provide additional useful information.

SOCIAL PLANNING COUNCIL OF OTTAWA

SCHEDULE OF EXPENDITURE

YEAR ENDED DECEMBER 31, 2008

	<u>General Operations</u>	<u>Research, Planning & Networking</u>	<u>Special Projects</u>	<u>2008 Total</u>	<u>2007 Total</u>
Contract personnel	\$ -	\$ 155,917	\$ 31,550	\$ 187,467	\$ 186,015
Salaries/Honorariums	6,722	143,590	14,405	164,717	181,803
Consultant fees	-	63,856	650	64,506	60,698
Occupancy and shared services	6,739	34,551	2,708	43,998	43,876
Employee benefits	907	32,614	5,285	38,806	48,056
Translation	1,211	26,332	5,321	32,864	25,485
Printing, photocopying and desktop publishing	326	19,334	1,092	20,752	18,981
Miscellaneous expenses	7,562	9,151	205	16,918	6,594
Sundry, local transport and participant expenses	994	12,071	1,479	14,544	13,243
Public meetings	6,849	3,982	996	11,827	18,134
Office equipment maintenance and leases	1,345	9,705	-	11,050	18,928
Fundraising	9,843	-	-	9,843	6,656
Bookkeeping	1,432	7,053	700	9,185	9,270
Annual consultation	-	8,672	-	8,672	5,118
Community Garden Network - start-up	-	8,538	-	8,538	5,000
Information and data purchase	-	5,628	-	5,628	65
AGM and annual report	5,225	-	-	5,225	3,892
Telephone	798	3,841	319	4,958	3,678
Conference, travel and staff development	97	3,734	335	4,166	10,551
Audit	620	3,145	167	3,932	4,361
Insurance	710	2,717	100	3,527	3,397
Website/Internet	661	1,931	601	3,193	4,675
Stationery and supplies	71	2,472	447	2,990	4,351
Postage and shipping	815	1,914	99	2,828	2,481
Volunteer/Board support	-	1,678	-	1,678	676
Equipment and furniture	-	1,233	-	1,233	840
Bad debt expense	40	500	-	540	-
Subscriptions and publications	-	285	-	285	354
	<u>\$ 52,967</u>	<u>\$ 564,444</u>	<u>\$ 66,459</u>	<u>\$ 683,870</u>	<u>\$ 687,178</u>